

## Record of officer decision

<b>Decision title:</b>	To approve a one year extension to the 'Keep Herefordshire Warm' contract provided by Severn Wye Energy Agency
<b>Date of decision:</b>	23 <sup>rd</sup> May 2022
<b>Decision maker:</b>	Service Director Environment, Highways and Waste.
<b>Authority for delegated decision:</b>	Authority for delegated decision: Herefordshire Council's constitution - Scheme of Delegation Part 3 Functions Scheme, Section 7 Officer Functions <ul style="list-style-type: none"> <li>• 3.7.6 Delegation to Chief Executive</li> <li>• 3.7.13 Sub delegation by Chief Executive to officers</li> </ul>
<b>Ward:</b>	All wards
<b>Consultation:</b>	The contract extension is made in consultation with Legal Services and Commercial Services.
<b>Decision made:</b>	To utilise the option within the contract to extend the Keep Herefordshire Warm contract by one year at a total cost not exceeding £34,110.
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>- A fully compliant procurement exercise took place in May 2019 which saw the appointment of Severn Wye Energy Agency as the Keep Herefordshire Warm provider;</li> <li>- The original tendered cost for the service is £99,214 over 3 years, with an option to extend the contract for one year providing that performance over the period is deemed satisfactory and value for money is maintained;</li> <li>- Performance has been deemed satisfactory and value for money has been maintained.</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>- Keep Herefordshire Warm seeks to mitigate the continued rise of energy prices by improving household energy efficiency, maximizing household income and reducing energy bill spend;</li> <li>- Keep Herefordshire Warm seeks to support the public sector equality duty by treating all prospective households equally. The scheme seeks to improve energy security and affordability and to help tackle fuel poverty.</li> <li>- This extension would mean that an additional £34,110 would be paid to the provider which is a modest increase cost per year compared to the original contract</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	To retender the contract however there are numerous affordable warmth grant schemes being delivered by Severn Wye Energy Agency to the residents of Herefordshire. It would not be beneficial to the council or grant beneficiaries to retender the contract at this time.
<b>Details of any declarations</b>	N/A

Signed

Date: